THE RECTOR

AS PER the Statute of e-Campus Telematic University and its subsequent amendments;

AS PER Law No. 168 of 9 May 1989, dealing with "rules on university autonomy";

AS PER Law No. 241 of 7 August 1990, on "administrative procedures and the right of access to administrative documents" and its subsequent amendments;

AS PER Law No. 243 of 29 July 1991, concerning "the operations of legally recognized non-public universities";

AS PER the inter-ministerial decree of 17 April 2003, containing "criteria and procedures for the accreditation of distance learning courses of public and non-public universities and university institutions, authorized to issue academic qualifications, referred to in Article 3 of Decree No. 509 of 3 November 1999";

AS PER Ministerial Decree No. 270 of October 22 2004, containing "rules concerning the didactic autonomy of universities";

AS PER Law No. 240 of 30 December 2010;

AS PER Ministerial Decree No. 855 of 30 October 2015, containing "the reassessment of the macro-sectors and of the competitive sectors";

AS PER Ministerial Decree No. 45 of 8 February 2013, laying down "the regulations on the accreditation procedures for doctoral courses and the criteria for the establishment of doctoral courses by accredited certification bodies";

AS PER the deliberation of 21 May 2020 by the Academic Senate;

AS PER the deliberation of 22 May 2020 by the Board of Directors;

AS PER the University Regulations for Doctorates (Rector's Decree No. 74/20 of 22 May 2020);

AS PER the Evaluation Team’s opinion of 26 May 2020;

DECREES THE FOLLOWING:

Internal Regulation

Research Doctorate in *SCIENCE APPLIED TO WELLNESS AND SUSTAINABILITY*

Art. 1 – Subject of the Regulation

1. Pursuant to art. 6, c. 7 of the Academic Regulation on Research Doctorate (hereinafter referred to as "Academic Regulations") issued on 22 May 2020 (R.D. n. 74), the Teaching Staff of the Research Doctorate in *Science Applied to Wellness and Sustainability* (hereinafter referred to as "Doctorate") provides for the present Regulation related to:
   a) the rules governing the operation of the research doctorate, coherently with the specific objectives of the Course:
   b) its authorities and bodies
   c) the rights and duties of the doctoral candidates.
2. The present Regulation has been approved by the Academic Senate; any subsequent amendment shall be approved by a qualified majority of 2/3 of the members of the Teaching Staff.

Art. 2 –Specific objectives

1. The aim of the Doctorate is to conduct an in-depth analysis on themes related to wellness and sustainability, such as safety and environmental conservation; lifestyles for well-being and health; prevention and treatment of pathological conditions. The multi-disciplinary nature of the project - ensured by the competencies of teachers and researchers specialized in various SSD - grants an appropriate approach to the theme of "wellness and sustainability", which will be analyzed from the various points of view, represented by different lines of research.
2. Another important objective of the course is to provide the candidates with knowledge and abilities required to carry out research and development activity for national and international, private and public organizations/institutes/centers, conducting studies related to wellness, health, safety, and environmental sustainability within the framework of various disciplines (engineering, psychology, biomedical science and physical education.
3. Thanks to the interdisciplinary character of the course, the candidates will be provided with across-the-board specialized competencies within various scientific fields. Furthermore, the candidates will have the possibility to carry out their research activity at one of the conventioned universities.
4. Finally, another aim of the Doctorate is that of developing the candidates' ability to carry out and report their research autonomously and competently.

Art. 3 – Competency Areas

1. The Doctorate in Science Applied to Wellness and Sustainability belongs to the following CUN areas: 1 (Science, Mathematics and Computer), 3 (Chemical Sciences), 5 (Biological Sciences), 6 (Health Science), 8b (Civil Engineering), 9 (Industrial Engineering and Computer Engineering) e 11 b (Psychological Science).

Art. 4 – General Characteristics

1. The Doctorate lasts three years. At the beginning of each Academic Year, the University will publish the call for research on the public section of the Academic Portal, making specific reference on the number of places and the opportunity to attain a scholarship.

2. The best qualified candidates will be admitted to the selection process without prejudice to variables such as age, citizenship and nationality. The candidates shall have acquired a 2nd level Degree (Specialist Degree or Master's Degree) (or an equivalent Degree title attained abroad) according to the following ministerial decrees: pre - DM 509/99 or DM 270/2004. The candidates shall attain the aforementioned Degree titles by the deadline of 31 October. Any candidate who did not attain the required titles by said deadline shall be disqualified.
3. The official language of the Research Doctorate will be Italian.
4. Courses, seminars, and exams related to the doctorate shall all be in Italian. However, some seminars, conferences and supplementary activities may be performed in a foreign language. Furthermore, the Teaching Staff is authorized to elaborate a specific didactic program for any eventual foreign students.
5. The Final Dissertation shall be written in Italian or English (or any other foreing language, subject to the approval of the Teaching Staff) and shall be accompanied by a brief summary. In case of cotutelle, the student is required to choose either the Italian language, or the language chosen by the partner University.

Art. 5 –Institutional Bodies of the Research Doctorate

1. Shall be regarded as Institutional Bodies:
   a. the Coordinator.
   b. the Council.
   a. the Teaching Staff;

Art. 6 – The Coordinator

1. The Coordinator of the Research Doctorate shall be appointed by the Faculty Board among the full professors meeting the requirements set by the ANVUR. In case of unavailability, the Teaching Board may appoint an associate professor.
2. The Coordinator shall stay in charge for three years, and may be reelected only once.
3. The Coordinator shall carry out the tasks established in art. 6, par. 9-11 of the Academic Regulation. The Coordinator may appoint a vice-president who shall act as a substitute in case of impediment.
4. The Coordinator is required to submit to the Evaluation Board a report on the trends of the course (which shall be approved by the Faculty Board).
5. Lastly, the Coordinator may request the establishment of a council (subject to the approval of the Faculty Board), which shall support him/her in the performance of institutional tasks.

Art. 7 – The Council

1. Pursuant to art. 6, par. 8, of the Academic Regulations, the Coordinator may request the establishment of a Council, which shall be comprised of five members (including the Coordinator), one for each scientific field.
2. The Faculty Board may delegate its functions to the Council.
3. The Council shall assist the Coordinator in the obligations provided for in art. 8 and in particular in the drafting of the annual self-assessment report.
4. The Council shall stay in charge for the entire duration of the year if the course. In case of discharge, or indisposition of a member of the Council for more than three months, the Teaching Staff shall provide for a substitute.

Art. 8 – Teaching Staff

1. The Teaching Staff of the Research Doctorate (hereinafter referred to as the "Teaching Staff"), shall be comprised of:

a) full professors, associate professors and researchers at the University hosting the research doctorate specialized in the disciplinary areas provided in Art. 3;

b) well-qualified experts (even from a foreign country) not specialized in the disciplinary areas provided in letter a) (no more than 50% of the members provided in letter a.).

2. The co-optation of new members shall be deliberated by the Teaching Staff by decision of the absolute majority of its members, once the college is validly constituted, according to the indications provided in art. 7 , c. 2 of the present regulation. The application request to the Teaching Staff shall be submitted to the Teaching Staff itself, along with a copy of the Curriculum Vitae of the candidate, and a certificate indicating the candidate's level of involvement in other Universities, and the "nihil obstat" authorization issued by the University of provenance.

3. The representatives of the doctoral students are admitted to the meetings of the Teaching Staff (one representative each 12 students of the Doctorate). The representatives shall stay in charge for two years, in case of dismissal, the first non-elected students may take the vacant seat.

4. Other people (personnel belonging to the scientific, didactic and technical staff; or financial supporters) may be admitted to the meetings of the Teaching Staff upon invitation of the Coordinator (provided for in art. 8).

Art. 9 – The Faculty Board – convocations

1. The Faculty Board shall be summoned by the Coordinator, or upon request from at least 1/3 of its members. The convocation shall be notified at least five days before the meeting (except for particular reasons) with the methods deemed appropriate in order to ensure its actual reception, including emails. In case of urgency, the members may be notified even three days before the meeting, by decision of the Coordinator; even in said case the convocation shall be notified with the methods deemed appropriate. The order of the day shall be notified along with the convocation.

2. The meetings of the Faculty Board shall be valid only in case of participation of at least more than half of the total members. The deliberations shall be approved by the majority of the present members, once the Teaching Board is validly constituted. In case of a tie, the vote of the Coordinator prevails. The meetings shall also be implemented online and the deliberations may be assumed through an asynchronous consultation.

3. The Faculty Board shall be summoned at least two times a year in order to deliberate on the annual educational offer and for an analysis of the final balance. The member of the of the Faculty Board with less seniority shall be appointed secretary.

4. The Teaching Board shall carry out all the functions provided for in art. 6, par. 6-8 of the Academic Regulation.

5. The Teaching Staff shall appoint a supervisor for each scientific field on an annual basis.

6. The Supervisors provided for in the previous paragraph are tasked with:

7. Drawing up the educational offer on an annual basis in synergy with the other Supervisors;

8. Assessing the satisfactory operation of the didactic activities related to the Doctorate, with particular attention to the scientific field they represent.

Art. 10 – Formative activities and implementation modalities

1. The Doctorate shall define annually the implementation modalities the formative activities, which shall be published at the beginning of each academic year on the platform of the University (as provided for in art. 11). Each formative activity have a minimum duration of 6 hours.

2. Furthermore, the Doctorate shall organize other training sessions, according to the guidelines provided in the Study Manifesto and in par. 5.

3. The interdisciplinarity of the Course, as provided for in art. 4, par. F of DM 8 February 2013 n. 45, shall be defined by the Council.
4. The course provides for the implementation of research and didactic activities for a total of 180 credits (120 credits attributed to research activities + 60 credits attributed to didactic activities. Part of the didactic and research activities may be carried out even at a foreign University, subject to the approval of the Teaching Staff. The student shall acquire the 120 CFU related to the research activity upon completion of the Final Dissertation (90 CFU) and through the participation to various scientific initiatives and activities (30 CFU) such as:

a) further courses held by other Italian institutions or foreign universities;
b) conferences, seminars, workshops held by other universities in Italy or abroad.

The course will provide a certificate based on frequency and specific didactic objectives for each of the aforementioned activities. Any external activity shall be authorized by the Coordinator, heard the opinion of the supervisor teacher (as provided for in art. 14 of the present Regulation) in case of periods of less than six months; and by the Faculty Board in case of periods of more than six months. In case of doctorate in co-supervision with foreign universities, the activities carried out abroad shall be fully recognized.
5. Provided that the frequency to the activities annually provided for the doctorate is mandatory (without prejudice to what is provided for in art. 18 of the Academic Regulations), the PhD students shall participate to at least 75% of the activities; any eventual absence shall be promptly notified.
6. At the moment of publication of the formative activity provided for each year of the course, the Teaching Board shall define any eventual modalities of verification in relation to the formative activities within its competence.
7. Within the first year, each PhD student shall proceed to define the research project and to set up the final dissertation.
8. The formative activities of the second and the third year shall include the active participation of each PhD student to seminars, where they will be required to present the progress of their researches.
9. All the formative activities shall be certified and reported by the PhD students on special registers, which shall be supervised by the respective tutors. The PhD students' admission to the following year of the course shall be conditional on the tutor's certification of the formative activities and the progress of the research carried out by each candidate.
10. The didactic activities of the Doctorate shall begin on 1 November.

Art. 11 – Educational Offer

1. Before the beginning of each academic year, the Faculty board will approve and publish in the academic website the educational offer.

Art. 12 – Admission requirements

1. The admission requirements are provided in Chapter IV of the Regulation, according to the terms and deadlines provided for in the call for applications.

Art. 13 – Admission modalities

1. The admission modalities are provided in Chapter IV of the Regulation, according to the terms and deadlines provided for in the call for applications.

Art. 14 – Supervisor and Co-supervisor

1. The thesis advisor (or Supervisor) shall be identified by the members Faculty Board among the teaching staff of the course. The thesis advisor shall also act as the candidate's advisor.
2. The student may choose a second thesis advisor (co-supervisor) even from another University.
3. In such case the thesis advisor shall be proposed by at least two members of the Faculty Board.
4. In case of an agreement with an international University, the PhD student shall be supervised by an Italian thesis advisor and an international thesis advisor.
5. The thesis advisor is responsible for the students' research activity and formative pathway. Furthermore, the thesis advisor shall assist the PhD student, supervising their compliance with the codes of conduct.
6. If the thesis advisor does not comply with his/her duties, the Faculty Board is authorized to revoke the assignment.

Art. 15 – Rights and duties of the research doctorates

1. The rights and duties of the PhD are provided in Chapter V of the Regulation.

Art. 16 –Evaluation of the final dissertation

1. For the purpose of the attainment of the title of PhD, the candidate shall submit the application for the discussion of the final dissertation within the month of September of the third year of course.
2. The Faculty Board shall approve the candidate's submission upon recommendation of the thesis advisor within the month of October. In accordance with the deadlines provided in the Academic Regulations, the Faculty Board shall identify two or more referees, choosing among highly qualified teachers and researchers (even from other national and international Universities contributing to the learning activities of the Doctorate).
3. The referees shall express an analytical judgement on the candidate's final dissertation within 30 days after the submission of the documents provided for in par. 4. The referee's judgement shall either admit the candidate to the discussion of the thesis, or provide for a further period of 6 months of research in case the dissertation needs substantial integrations and corrections.
4. Upon notification of the Faculty Board, the candidates shall submit the following documents:
   a) a copy of their Final Dissertation;
   b) A report on the activities that the candidate has carried out during a doctorate, along with any eventual scientific publication.
5. The date of the discussion of the Final Dissertation shall be defined by the Faculty Board.
6. In case the candidate's formative pathway was carried out in co-supervision with other Universities, the University may provide for different procedures for the attainment of the title.

Art. 17 – Examining Commission for the Awarding of the Title

1. Upon acquisition of the referee's final opinion, the Faculty Board shall submit the request for the establishment of the Examining Commission. In case of formative pathways carried out in cosupervision with other national or international Universities, the Faculty Board shall submit the request for the establishment of special Examining Commissions, in accordance with the provisions laid down in the preliminary agreement.

2. Each member of the Examining Commission shall be appointed by the Rector no later than ninety days after the transmission of their designation to Careers Office, and shall complete the work within the following ninety years.
3. The Commission is comprised of at least three members chosen among teachers and researchers from national and international Universities specialized in the disciplinary sectors of the course. The majority of the members of the Commission shall be comprised of professors and researchers from other Universities.
4. The Commission can be complemented by a maximum of two highly qualified experts from public or private institutions.

Art. 18 –Final exam and Awarding of the Title

1. The final examinations consists in the public discussion of the final dissertation with the Examining Commission. The Faculty Board may request for the discussion of the final dissertation through telematic instruments.
2. The PhD students shall send a copy of their final dissertation to each member of the Examining Commission.
3. The examination date shall be communicated to the PhD students at their university email, or shall be published in the academic platform.
4. Upon completion of the discussion, the Commission shall formulate a judgement for each candidate. The judgments shall be included in the minutes of the Final Dissertation.
5. The final dissertation may be approved or rejected.
6. In case the final dissertation is rejected, the student is dismissed from the Doctorate; in case of approval, the Commission is entitled to give the highest grade with honors if the candidate's research is particularly relevant.

Art. 19 – Amendments to the Regulation of the Research Doctorate

1. Pursuant to art. 6, par. 7 of the Academic Regulations, any amendment to the present Regulation issued after its approval by the Academic Senate, shall be approved by a qualified majority of the 2/3 of the Board, and shall come into force starting with the following academic year.

Art. 20 –Transitional and Final Provisions

1. For what is not referred to in the present Regulation, please refer to the current national legislation and the Academic Regulations.
2. Pursuant to article 32, par. 3, point 5 until the establishment of the Academic Senate, the functions assigned to it by the present Regulation shall be performed by the Technical-Supervisory Committee.

Novedrate, 21 July 2020

The Rector
Enzo Siviero