



eCAMPUS
UNIVERSITY

REGULATION ON CURRICULAR INTERNSHIP BACHELOR'S AND MASTER'S DEGREE IN SCIENCES AND TECHNIQUES OF PSYCHOLOGY AND MASTER'S DEGREE IN PSYCHOLOGY

The Study Plan of the Degree Course in Sciences and Techniques of Psychology (Class L 34) – Master's Degree in Psychology (Class LM 51) shall give special priority to the curricular internship, aiming to have the students experiment their skills in the labor market as an addition to their academic education.

The curricular internship shall consist in a period of practical activity exclusively aimed at the attainment of the CFU needed for the successful completion of the formative path of the degree courses (CdS) and does not count as a professionalizing internship for the purpose of the state exam for the registration to the professional registers (Register A and Register B of the Psychologists).

The curricular internship consists in a period of practical activity aimed exclusively at the attainment of the CFU needed for the successful completion of the formative path of the degree courses. The internship shall be carried out at public or private structures affiliated to the University, with the supervision of a didactic tutor and of a company tutor who shall guide the students during their internship period.

Art. 1 – PURPOSES AND ACTIVITIES OF THE INTERNSHIP

The curricular internship, aimed at the attainment of the academic title, provides for the attainment of the following objectives:

- a) the comprehension of the links between theory and professional practice and the integration between theoretical knowledge, acquired in the Bachelor's Degree In Sciences and Techniques Of Psychology; and the Master's Degree in Psychology;
- b) the learning of procedures and methodologies typical of the profession of psychologist;
- c) The progressive acquisition, under the close supervision of a tutor, of competencies related to the professional role, in relation to the different working contexts in which the doctors in Sciences and Techniques Of Psychology operate.

The internship shall be carried out as a programmed activity and follow an individualized project, based on the training project stipulated between intern and tutor (which shall specify the mutual responsibilities and the respective tasks). The aforementioned individualized project shall be evaluated by the internship committee of the Faculty of Psychology of eCampus University.

The number of credits attributed to the curricular internships shall be indicated in the Study Plan.

The internship activity shall amount to 25 hours per CFU (formative credit).

For the purpose of the report of the completed internship activity, only the hours of effective implementation of the practical and didactic exercises shall be considered, not the hours of presence within the structure (shall be excluded for example the hours of stay in the

accommodations, the breaks or the hours of stay in the in the structure before and after the practical activity).

The formative internship shall not be considered as an employment relationship.

The maximum overall duration of the period of internship shall be of 6 months. In the calculation of the aforementioned limit shall not be taken into account the periods of abstention or suspension of the internship. The maximum duration shall be 6 months included any potential waivers.

Art. 2 – ACCESS TO THE INTERNSHIP

In order to begin the internship the student shall:

- Make mandatory and preventive contact with the Internship Office by email to the following address **tirocinio.psicologia@uniecampus.it**.
- Having attained at least 100 CFU out of 180, if the intern is enrolled to the Bachelor's Degree Course in Sciences and Techniques of Psychology;
- Having attained at least 50 CFU out of 120, if the intern is enrolled to the Master's Degree Course in Psychology.
- If the student wishes to carry out the internship at an external authority, please note that the relationship between the University and the host structure shall be regulated by a specific agreement. In case the structure where the student wishes to carry out the internship does not have an agreement with the University, it is mandatory to stipulate it before the beginning of the internship.

Art. 3 – PLACE OF INTERNSHIP

Public and private authorities, private companies, institutions, other university departments (both Italian and foreign) who shall stipulate an agreement with eCampus University.

At institutions/businesses providing for the following services:

- organization of prevention activities in social and educational contexts;
- assessment and evaluation of learning processes;
- assessment and evaluation of psychic disturbances and disabilities;
- activities regarding the psychological aspects of didactic experimentation, with particular reference to students with disabilities ; psychological awareness-raising for teachers, parents, and other educational models in connection with the various age groups (for example, the motivation of the students, the problems related to adolescence, relationship between equals);
- services related to the promotion of health, psychological well-being, and social integration;
- services related to the psychological and juridical tutelage of children and adults;
- services related to professional orientation, selection and valorization of the human resources.

Art. 4 – PURPOSES AND CHARACTERISTICS OF THE TUTORS

The tutor shall follow the student during the internship period, agreeing on the practical modalities of its implementation, making sure that the internship is carried out appropriately and participating to the evaluation of the internship.

In the public and private institutions, the function of tutor shall be carried out by a member of the staff registered to the Register of Psychologists with appropriate professional experience.

Within the University, the function of tutor shall be carried out by the teachers of the Bachelor's Degree in Sciences and Techniques of Psychology, and the Master's Degree in Psychology.

Art. 5 – RULES OF CONDUCT FOR THE INTERN

The intern shall comply with what was agreed in the agreement between the University and the host, shall respect the disciplinary regulations, the organizational/safety/hygiene rules. During and after the internship the intern shall maintain the strictest confidence on the information acquired during the implementation of the internship. If the host adopts a code of conduct or an internal rule, the intern shall comply with it.

Art. 6 – INSURANCE POLICIES

The RC and INAIL insurance policies, necessary for the implementation of the internship, shall be at the expense of eCampus University.

Art. 7 – TRAINING PROJECT

The Training Project shall be a an actual contract between the intern and the host. The Formative Project shall contain personal information on the intern, the time and the place of the internship, information on the insurance policy, the name of the tutor/tutors.

In the Training Project shall be indicated the purpose of the internship and the modalities necessary in order to reach the target set (namely the competences that the intern wishes to attain at the end of the internship and how to achieve them).

The duration of the internship and the methods for accessing the corporate facilities shall be detailed in the training project before the beginning of the internship.

Art. 8 – IMPLEMENTATION OF THE INTERNSHIP

The internship does not constitute a contract of employment; the interns shall not be considered as part of the workforce of the business/institution. The formative objectives are naturally functional to the professional profiles defined by the Degree Courses.

In case of absence due to sickness, the intern is required to warn the University in advance, and to make up for the days of sick leave.

In case of injury, the interns are required to warn the University.

Art. 9 – CONCLUSION OF THE INTERNSHIP

Once the aforementioned form has been filled in, the Internship Office shall send back to the student the Training Project countersigned by the functionary of the Office, along with the documents necessary for the implementation of the internship (full Training Project, attendance register, report on the internship period, acceptance of the safety instructions and evaluation report).

The CFU shall be recognized only upon submission of the documents provided in par. 1 of the present article.